

Public Bodies Climate Change Duties Compliance Reporting Template 2021/22

Pre 2010 Excel version

1. Overview

This template is provided for public bodies required to report annually in accordance with the Climate Change (Duties of Public Bodies Reporting Requirements) (Scotland) Order 2015, as amended by the Climate Change (Duties of Public Bodies: Reporting Requirements) (Scotland) Amendment Order 2020 which took effect for reporting periods commencing on or after 1 April 2021.

Reports must be submitted to ccreporting@ed.ac.uk by 30th November. Late submissions may not be accepted for analysis and may be classed as non-compliant with Public Bodies Duties legislative reporting requirements.



2. Guidance

1. Please save-as this workbook with your organisation's name in the title before completing
2. Question 1f must be completed
3. If you need to add more rows please email the file to ccreporting@ed.ac.uk
4. Hybrid/homeworking emissions - please include an estimate of emissions associated with hybrid/homeworking in the designated row provided in table 3b
In order for this to be calculated correctly the total no. of FTEs must be entered in Q1c
5. Local Authorities completeing the recommended tab should select their local authority region at the top of the sheet
and their emissions will be provided automatically from BEIS datasets

3. Colour Coding used in the template

	Dropdown box - select from list of options
	Uneditable/fixed entry cell
	Editable cell

PART 1: Profile of Reporting Body

1a Name of reporting body
Provide the name of the lead body (the 'body') which prepared this report.

Argyll & Bute Integration Joint Board

1b Type of body
Select from the options below.

Integration Joint Boards

1c Highest number of full-time equivalent staff in the body during the report year

2 THIS MUST BE COMPLETED

1d Metrics used by the body
Specify the metrics that the body uses to assess its performance in relation to climate change and sustainability.

Metric	Units	Value	Comments
Please select from the dropdown			See NHS Highland and Argyll & Bute Council Reports
Please select from the dropdown			
Please select from the dropdown			
Please select from the dropdown			
Please select from the dropdown			
Please select from the dropdown			
Please select from the dropdown			
Please select from the dropdown			
Other (please specify in comments)			
Other (please specify in comments)			
Other (please specify in comments)			
Other (please specify in comments)			
Other (please specify in comments)			
Other (please specify in comments)			
Other (please specify in comments)			

1e Overall budget of the body

Specify approximate £/pounds for the report year.

Budget Comments: £11,048,000 Budget managed by Argyll & Bute Council and NHS Highland

1f Report type

Specify the report year type.

Report type: Financial Report year comments: April 21 to 31 March 22 THIS MUST BE COMPLETED

1g Contact

Provide a summary of the body's nature and functions that are relevant to climate change reporting.
The Argyll & Bute Integration Joint Board has delegated responsibility for all Health and Social Care Services delivery within the Argyll & Bute area. As with all Integration Joint Boards, the Health and Social Care Partnership does not employ any staff of their own and therefore is unable to 'fit' return to avoid double counting. It has two 'fit-part' who are employed by partners, the Chief Officer and the Chief Finance Officer. These are listed in the box. Its carbon emissions are reported by its two partners, NHS Highland and Argyll & Bute Council. The HSCP is the delivery function that recognises that its activities contribute to carbon emissions and is pro-active in taking steps to manage down emissions relating to travel, transport and buildings in partnership with its two partners.

Please select from drop down box				
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Please select from drop down box				

27 What are the body's top 5 priorities for climate change governance, management and strategy for the year ahead?
Provide a brief summary of the body's areas and activities of focus for the year ahead.

Development of an Estate Strategy
Designation of NHS Highland & Angell & Bute Carbon Reporting Data
Improved reporting to IIR
Increased funding for investment in electric fleet
Increase in management capacity for Estates Projects and Developments

28 Has the body used the Climate Change Assessment Tool (a) or equivalent tool to self-assess its capability / performance?
If yes, please provide details of the key findings and resultant action taken.

(a) This refers to the tool developed by Resource Efficient Scotland for self-assessing an organisation's capability / performance in relation to climate change.

No - it is not resourced to do this at present and places reliance on partners.

Further information

29 Substantiate information and best practice
Provide any other relevant supporting information and any examples of best practice by the body in relation to governance, management and strategy.

The IIR requires additional specific funding to enable it to respond to the Climate Change / Sustainable Development agenda in a strategic way. This is required to improve governance, planning and reporting and would also accelerate carbon reduction projects as the IIR would be in an improved position to work with its key partners on carbon reduction projects.

PART 4

Adaptation

Assessing and managing risk

4a Has the body assessed current and future climate-related risks?
If yes, provide a reference or link to any such risk assessment(s).

Not specifically - weather and climate related factors are included in Estates development plans.

4b What arrangements does the body have in place to manage climate-related risks?

Provide details of any climate change adaptation strategies, action plans and risk management procedures, and any climate change adaptation policies which apply across the body.

None at present

Taking action

4c What action has the body taken to adapt to climate change?

Include details of work to increase awareness of the need to adapt to climate change and build the capacity of staff and stakeholders to assess risk and implement action. The body may wish to make reference to the Scottish Climate Change Adaptation Programme(s) (The Programme(s)).

None

4d Where applicable, what contribution has the body made to helping deliver the Programme(s)?

Provide any other relevant supporting information.

None

Review, monitoring and evaluation

4e What arrangements does the body have in place to review current and future climate risks?

Provide details of arrangements to review current and future climate risks, for example, what timescales are in place to review the climate change risk assessments referred to in Question 4(a) and adaptation strategies, action plans, procedures and policies in Question 4(b).

None

4f What arrangements does the body have in place to monitor and evaluate the impact of the adaptation actions?

Please provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(c) and Question 4(d).

None

Future priorities for adaptation

4g What are the body's top 5 climate change adaptation priorities for the year ahead?

Provide a summary of the areas and activities of focus for the year ahead.

At present the SB is reliant upon Argyll & Bute Council and NHS Highland, it is not presently resourced to undertake this work.

Further information

4h Supporting information and best practice

Provide any other relevant supporting information and any examples of best practice by the body in relation to adaptation.

PART 5 Procurement

5a How have procurement policies contributed to compliance with climate change duties?

Provide information relating to how the procurement policies of the body have contributed to its compliance with climate change duties.

The LB seeks to comply fully with Scottish Public Sector Procurement legislation and guidance. It places reliance upon the systems and processes of Argyle & Bute Council and NHS Highland in this regard.

5b How has procurement activity contributed to compliance with climate change duties?

Provide information relating to how procurement activity by the body has contributed to its compliance with climate change duties.

The LB has sought to encourage shared use of vehicles and premises with key partners, partly to manage carbon emissions.

Further information

5c Supporting information and best practice

Provide any other relevant supporting information and any examples of best practice by the body in relation to procurement.

PART 4 Validation and Declaration

3a Internal validation process
Briefly describe the body's internal validation process, if any, of the data or information contained within this report.
The HSCP places reliance on NHS Highland and Argyll & Bute Council as they report carbon emissions on behalf of the HSCP.

3b Peer validation process
Briefly describe the body's peer validation process, if any, of the data or information contained within this report.
n/a

3c External validation process
Briefly describe the body's external validation process, if any, of the data or information contained within this report.
None

3d No Validation Process
If any information provided in this report has not been validated, identify the information in question and explain why it has not been validated.
The HSCP places reliance on NHS Highland and Argyll & Bute Council as they report carbon emissions on behalf of the HSCP. It is not resourced to take a lead on this at present.

3e Declaration
I confirm that the information in this report is accurate and provides a fair representation of the body's performance in relation to climate change.

Name:	James Gray
Role in the body:	Head of Finance & Transformation
Date:	13/11/2022

